



## REMOTE LEARNING POLICY

Written	11 <sup>th</sup> January 2021
Reviewed & Updated	28 <sup>th</sup> January 2025
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## **Aim**

The aim of this policy is to provide clarity and transparency to pupils and parents/carers about what to expect from remote education if **local or national restrictions require entire cohorts (or bubbles) to remain at home** or the school has to close for any other legitimate reason e.g. lack of heating/water or a 'snow day'.

## **What should my child expect from immediate remote education in the first day or two of being at home?**

Should your child be sent home from school, we will send a printed work pack of age-appropriate activities or tasks whilst your child's teacher prepares work which will be accessed via Google Classroom.

## **Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

We plan to teach the same curriculum remotely as we will in school wherever possible and appropriate. However, we will need to make some adaptations in some subjects, e.g. PE, in which case we will signpost parents/carers to suitable on-line alternative and offer other suggestions.

## **Remote teaching and study time each day**

### **How long can I expect work set by the school to take my child each day?**

We expect that remote education will take MOST pupils between 1 and 3 hours each day; however this is only a guide.

Early Years	<i>"Play is essential for children's development, building their confidence as they learn to explore, relate to others, set their own goals, and solve problems."</i> EYFS Statutory Framework 2024. Maths and English based activities will be uploaded on a weekly basis, with signposting to a physical activity twice a week. There will also be story time and a link to Music. Your child will be expected to continue to read at their level; this could be reading books that are available to them at home or using Giglets. The class teacher will also hold a twice-weekly parent/child catch up using Google Meet.
KS1	There will be daily English and Maths lessons that follow on one from another. All other subjects will be available on a weekly basis. We will be using Oak Academy to support this. Your child will be expected to continue to read books that are available to them at home or using the on-line Oxford Reading Tree – details will be sent as necessary. Each child will receive bespoke spellings.
KS2	There will be daily English and Maths lessons that follow on one from another. All other subjects will be available on a weekly basis. We will be using Oak Academy to support this. It is expected that on-going independent learning will include times tables and each child will receive bespoke spellings. There will also be a range of optional extra tasks. Your child will be expected to continue to read books that are available to them at home or using the on-line Oxford Reading Tree – details will be sent as necessary. Your child will be expected to continue to read books that are available to them at home or using the on-line Oxford Reading Tree – details will be sent as necessary.

## **Accessing remote learning**

### **How will my child access any online remote learning you are providing?**

We will be uploading all resources onto Google Classroom and you will be given login details.

### **If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some pupils may not have suitable online access at home. In the first instance, parents are urged to speak with the headteacher if digital remote learning is not an option. We will discuss with the parent/carer whether they would welcome the loan of an appropriate device taking into account their wishes alongside practical considerations e.g. is the band width at home suitable? Should digital learning prove not to be an option, a paper home learning pack will be available and will either be delivered or posted to the pupil concerned. This will include subject-specific work alongside games and suggestions of practical activities. We would expect written pieces of work to be returned to school: either a photograph emailed to the class teacher or work sent via post. The cost incurred to post the work will be reimbursed.

### **How will my child be taught remotely?**

We use a combination of the following approaches to teach pupils remotely:

- Printed paper packs produced by teachers
- Commercially available websites supporting the teaching of specific subject or areas, including video clips and sequences

## **What expectation do you have for my child?**

Your child's teacher expects children who are learning remotely to:

- Complete work to the deadlines set (where possible)
- To ask their teacher for help if they need it
- To inform their teacher of any other problem they might be having

## **What expectations do you have from parents/carers?**

Your child's teacher expects you to:

- Make them aware if their child is unwell or otherwise cannot complete the work.
- Contact the school for help if required
- Make the school aware if they do not have the right equipment or internet connection

## **Engagement and feedback**

### **What are your expectations for my child's engagement and the support that we as parents/carers should provide at home?**

We accept and understand that some parents will be working from home too and respect that remote learning will need to be scheduled alongside parents'/carers' work commitments. To this end we ask that your child endeavours to complete as much of the set work as possible taking into account any deadlines. Should this prove difficult, it is expected that parents/carers inform us in order that we may offer appropriate support.

### **How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

It is expected that all school work will be submitted for marking and feedback. Should there be any concerns, we will either send an email or telephone. Should a child not be engaging with Google Classroom, an email followed by a telephone call home will be made to determine what can be done to help.

### **How will you assess my child's work and progress?**

Feedback may be an acknowledgement of the work, for foundation subjects for example. For Maths and English feedback should be given through Google Classroom as appropriate e.g. marking Maths questions or correcting written work. Children are not expected to continue with the next piece of work until the previous piece has been marked and feedback received.

## **Additional support for pupils with particular needs**

### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND) may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils. The SENDCo will liaise with the families who have a child with a special educational need. This will ensure bespoke, targeted support that is appropriate for the child and the family.

## **Safeguarding**

The Designated Safeguarding Lead is the headteacher and her responsibilities are laid out in the school's Safeguarding Policy. It is important that all staff who interact with children, including on-line, continue to look out for signs a child may be at risk. Any such concerns should be dealt with as per the Child Protection Policy and where appropriate referrals should still be made to children's social care and as required, the police. Staff should refer to the school's Safeguarding Policy for further information about staying safe online and child protection.

## **Governing Board**

The Governing Board is responsible for:

- Monitoring the school's approach to providing remote learning to ensure education remains as high quality as possible
- Ensuring staff are certain that remote learning systems are appropriately secure, for both data protection and safeguarding reasons

## **Data Protection**

### **Accessing personal data**

When accessing personal data for remote learning purposes all staff members will access any pupil information using Integris and ensure the laptop or device used is only used to access pupil information in line with the ICT acceptable user policy.

### **Processing personal data**

Wherever possible, staff should use the Google Classroom platform to avoid sharing personal information or data.

### **How can I contact my child's teacher?**

Mrs Jakes	headteacher@ridgmont-lower.org.uk
Mrs Roberts	nroberts@ridgmont-lower.org.uk
Ms Stringall	jstringall@ridgmont-lower.org.uk

We aim to reply to all emails within 24hours.