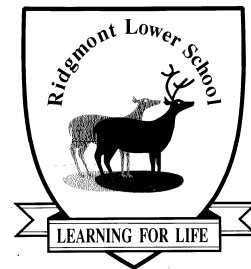


Ridgmont Lower School
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 Website: ridgmont-lower.org.uk
 Interim Headteacher: Mr Jim Smart



12th January 2012

Parents Consultation Meetings

Parents' Consultations will be held from 9.00a.m. to 11.30a.m. and 4.00pm to 7.00pm on **Thursday 9th February 2012**. This is your opportunity to look at your child's work and talk with their teacher about targets and expectations.

Appointments will take place in the classroom for Class 3 (Mr Clarke), the Rear group room for Class 2 (Mrs Daggett) and the Library for Class 1 (Mrs Pallant). Trays of work will be outside the consultation areas. As in previous years, we feel there is a need to keep strictly to our ten minute appointment slots to avoid parents with appointments at the end of the morning/evening having to wait excessively. If any issues need further discussion, an appointment can be made with the relevant class teacher at another mutually convenient time. Whilst we understand that it is sometimes impossible not to bring your child/children with you, we would appreciate it if you would only bring them if absolutely necessary. They will need to sit with you in the waiting areas.

Please return the attached slip to school by **Monday 30th January** at the latest to allow appointment times to be sent out at the end of that week. If you can be flexible and opt for either session and/or any time convenient it would be helpful.

Mr Jim Smart
 Interim Headteacher

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**PARENTS' CONSULTATIONS
 THURSDAY 9TH FEBRUARY 2012**

I/we will/will not be able to attend the consultations. Please tick all your possible options below.

Name of child/children	Class/classes

Thursday 9th February	9.00 – 10.00am		4.00 – 5.00pm	
	10.00 – 11.00am		5.00 – 6.00pm	
	11.00 – 11.30am		6.00 – 7.00pm	
I would like an appointment with Mr Smart				

Please note that the appointments are scheduled at ten minute intervals and will be terminated after that point to ensure we maintain punctuality.

Signed:..... Date:.....

Print:.....